

The Audit Form, Cash Book and Financial Statement were duly signed by the Chairman and Clerk.

It was also agreed that the asset register as presented, and including the playing field equipment, be accepted.

8. Risk Assessments – Insurance, banking and audit arrangements, Playing Field security and safety.

The risks relating to the PC and its responsibilities were discussed. It was agreed that arrangements for banking and security of monies should remain including the signators of all cheques. It was noted that items had been reassessed for insurance purposes to be discussed later in the meeting (item12c). It was agreed that the fencing and gates around the child's play area should be removed from impact only cover as the chances of this happening was so remote and not financially feasible to pay the cover.

It was further agreed that a more comprehensive register of risks should be compiled for debate at the next meeting.

9. Review of Standing Orders, including Financial Procedures and Procedures Generally.

Following discussion it was agreed that financial procedures should be reviewed in more detail and a further report compiled for the next meeting. Standing Orders and other procedures it was agreed were still working and contained sufficient detail.

10. Planning matters

1. Planning application outcomes listed below were noted.

- a. Change of use Gorse lodge Stubton
Awaiting Decision
- b. Erection of Lychgate Hough Church
Approved Conditionally
- c. Widening of access 6 Grantham Rd Hough
Refused
- d. Erection of Dwelling and new access Adj Cottage New Rd Hough
Awaiting Decision
- e. Menage Retrospective decision Lovedon Barn Gelston
Awaiting Decision

2. To consider any related matters.

It was noted that a new application had been received for a ménage and stabling at Folly Lane that required discussion as in the adopted planning procedure.

11. The following items were presented by members..

- a. Cllr Morgan – European and County Elections.

The meeting was asked to note that the elections are to be held on the 4th June 2009.

- b. Cllr Morgan – Planning Survey/Questionnaire.

Members commented on the reply required for the previously circulated questionnaire to be completed and returned by the clerk. It was agreed that a comment should be made that it may be helpful for Parish and Town Councils to have an internet discussion forum in partnership with SKDC and that SKDC should take more notice of informing Parish Councils where developments in neighbouring areas could have an effect e.g. travelling sites and where there may be issues such as noise.

c. Cllr Morgan - Future Local Forum Meeting

The meeting was asked to note that the next forum would be held on July 23rd at Barkston. Confirmation would be forwarded.

d. Cllr Morgan - Outcome of meeting with Highways Officer.

The Chairman outlined the outcomes of the meeting with the Highways officer and the subsequent letter from Highways confirming the work to be undertaken. It was agreed to reply to the letter and remind the Highways Officer of the location of the missing sign at the junction of Hough Rd and Grange Lane and that the banking and removal of trees at the Lower Rd building site was to be investigated.

e. Cllr Morgan - Energy Efficiency Meeting.

The meeting was reminded that a talk on Energy Efficiency was to be given by SKDC at Carlton Scroop Village Hall at 7pm Monday 1st June. The meeting was to be an open meeting to which the Hough Parish residents had been individually notified by circular and Carlton Scroop and Ancaster had also been invited to attend.

f. Cllr Morgan - Public Sector Equality Duties.

The meeting was asked to note that an information guide had been forwarded from the Equal and Human Rights Commission regarding public sector duties. The booklet would be passed around members in the usual way for discussion at a future meeting.

g. Cllr Morgan - Management of Playing Fields

The Chairman informed members that a meeting was to be planned with the Playing Field Management Committee to discuss the future management of the playing field. Meanwhile it was agreed that following quotations from Wicksteed Leisure (£160) and Playdale (£295), both plus materials, the Clerk should instruct Wicksteed Leisure to replace the shackles and bushes on the swings, following Health and Safety advice. It was further agreed that Mr Flowers quotation for weed removal (£5) be accepted.

h. Cllr Morgan –Parish proposal for EN6 status at Gelston.

The Chairman introduced the previously circulated reply from SKDC regarding the Parish Council request for EN6 status for land at Gelston. It was particularly noted that following adoption of the Core Strategy there would not be any EN6 designations and that all applications for planning are and will in the future be considered against the visual quality of the landscape and other matters to protect the features and prominent views. It was agreed that the reply was positive.

i. Cllr Morgan – Questionnaire on Recycling Banks.

The previously circulated questionnaire was considered for the Clerk to reply. It was agreed that a comment should be made with concerns for increases in fly-tipping and the difficulties some areas, mainly towns, have for kerbside re-cycling.

j. Cllr Morgan – Update on Registration of Parish Land.

Following a query as to the extent of the PC land at Brandon it was agreed that the Clerk would contact the PCC for confirmation of their adjacent landholdings.

k. Cllr Kingscott – Response to PFI Karting previously circulated Environment report.

Members agreed that a reply, finalised by Cllr Kingscott and previously circulated, should be sent to SKDC (Healthy Environment) and PFI carting regarding the report.

l. Cllr Sherwood – Use of Parish Land.

Cllr Sherwood reported to the meeting that a request had been received to plant the land at Brandon with fruit trees. It was agreed that Cllr Sherwood would canvass the residents of Brandon for views on the matter. It was noted that the millennium fund for Brandon still contained £56.71.

m. Cllr Gray – Right to Roam Act.

A summary of the Right to Roam had been circulated with the agenda. It was agreed that the Act had no effect at present on this area.

12. Financial matters.

1. The following payments were authorised-
 - a. Village Hall Meeting 21st May 2009 (£10).
 - b. CPRE Membership. (£29)
 - c. Renewal of Insurance. Following a revaluation of the PC assets the insurance would be £125 to £150 higher than the original quote of £371.36. The clerk was authorised to agree cover within these parameters. (*the quote having been received at £492.95 was paid on the 28th May 2009*). It was noted that CCL had previously won the quote on tender and the increase would be in the spirit of that tender based on asset value. Members were also informed that further cover had been offered for an increase in Public Liability and Legal Assistance. It was noted that that advice had agreed that for a small parish this extended cover is not usually cost effective or needed. It was agreed not to extend the cover.
 - d. Payments for Grounds Maintenance for 6/4/09 and 20/4/09 (£210) were approved for payment.
2. The following payments made on tender for grounds maintenance were approved.
For 7/3/09 and 25/3/09 Mr A Flowers (£210)
3. Any other financial matters.
There were no other financial matters.

13. Correspondence

- a. Correspondence received as shown on the previously circulated list was noted
- b. To note any other correspondence received.
One item of correspondence showing local road closures was noted

14. Matters requiring urgent discussion

Following a request by Cllr Lawson it was agreed to re-send the dog fouling letter to residents in Hough and Brandon. There were no other matters to discuss

15. Presentations by other invited speakers.

District Cllr Kerr informed the meeting that-

- a. The Chief Executive of SKDC had left post and had been replaced by an interim CEO from current establishment.
- b. Three new member panels now deal with some staffing matters.

- c. Cabinet membership remains at 6 members.
 - d. Issue of bus passes are being reviewed following costs being more than anticipated.
 - e. There is still no official opening date for Stubton Hall.
 - f. The second application for the travelling site has been refused but an appeal is still awaited on the original.
16. To note the date and time of the next meeting.
The next meeting was arranged for the 24th September 2009 at Carlton Scroop Village Hall commencing 8pm.

There being no further business the meeting closed at 9.15pm.

5/2009