



a. The following planning application outcomes were noted:

- (1). Fell trees in conservation area, Park View, Hough on the Hill.  
Not yet determined (awaiting "tree expert" report).
- (2). Increase in number of shooting days, Stubton Gorse.  
Deferred (awaiting further information).
- (3). Change of use from agricultural to domestic, Orchard Cottage, Hough Road, Frieston.  
Approved.
- (4). Replacement 2 storey detached dwelling and garage, same address as (3)  
Approved with conditions.
- (5). Repairs and alterations to listed building, Old Hall, Brandon (2 applications).  
Approved conditionally.
- (6). Anemometry mast up to 90 metres for 3 years, Temple Hill, Hough on the Hill.  
Approved.
- (7). 2 wind turbines and associated works, Lodge Farm, Carlton Scroop.  
Not yet determined (deferred until January – more information required).

above.

b. The following related matters were noted:

Cllr Kingscott kindly volunteered to represent the parish council at the next SKDC Planning Committee Meeting on Minute 6a (7) above; the 2 wind turbines and associated works at Lodge Farm, Carlton Scroop. His offer was gratefully accepted by the meeting.

7. Items from councillors were considered as follows:

a. Playing field matters:

(1). Seat. After much discussion it was agreed to erect a Southampton Seat, made by Neptune Outdoor Furniture Limited, at a cost of £461.00 + VAT, in the play area at Hough on the Hill playing field. The Clerk was instructed to order a seat for delivery in early March 2012 and pay any required deposit. Available councillors will convene a site meeting at the play area at a date to be determined in the future.

(2). Inspections:

(a). Report on latest inspection. Cllr Orchiston submitted her November inspection report. Her findings were discussed and noted. Councillors were requested to remove any mushrooms growing in the play area when they were carrying out future inspections. The Clerk was instructed to replace the notice that tells members of the public who to inform if they notice any damage to the play equipment. The following inspection rota was confirmed:

December 2011	-	Cllr Wentworth
January 2012	-	Cllr Gray
February 2012	-	Cllr Kingscott
March 2012	-	Cllr Newcombe

(b). Annual inspection: Wickstead Playscapes (the company responsible for carrying out play equipment inspections) will notify the parish council in February/March of the date that their next inspection is due. The Clerk was authorised to deal direct with Wickstead Playscapes to arrange the next inspection.

- b. Running Committee for Village Room. The Chairman has received no further information regarding the composition of the running committee. Cllr Gray will make enquiries as to who has been asked to be part of the committee. Cllr Sherwood kindly volunteered to represent the village of Brandon. The Chairman will furnish him with the terms of reference.
- c. Meeting with Highways. The Chairman has not yet been able to arrange this meeting. She will endeavour to arrange this for the earliest mutually convenient date. The following items will hopefully be addressed:
  - (1). Overhanging trees and hedges around the parish.
  - (2). The double bend barriers.
  - (3). The siting of the "dead end" road sign at Hall Lane.
  - (4). The siting of the "no HGVs" road sign at the Hough on the Hill end of Gelston Road.
  - (5). The inadequacy of the loose fill at the sides of roads around the parish.
  - (6). Warning sign for double bend.
- d. The Chairman proposed that the items dealing with the Queen's Diamond Jubilee and beacons be taken together. This was agreed.

The parish has a church tower style beacon on a pole on a local landowner's land. The landowner has given permission for the beacon to be lit to celebrate the Queen's Diamond Jubilee (late evening on Monday 4<sup>th</sup> June 2012). The councillors unanimously agreed that the beacon should be lit to celebrate this occasion. After considerable discussion, the meeting agreed to organise a suitable celebration in the earlier part of the evening prior to the lighting of the beacon. The Chairman undertook to carry out the necessary investigations into what will be required, and details will be finalised at the next parish council meeting in March 2012.

- e. Council website. There has been little progress since the last meeting as the clerk has been away on holiday. He will now submit the official application forms to officially start the process of constructing the website. Cllr Kingscott kindly volunteered to help if required.
  - f. The Parish Council unanimously agreed that a letter should be written to Mr J Lord expressing their appreciation for the work he has undertaken in providing the lich-gate at Hough on the Hill Church. The Clerk was instructed to draft a suitable letter for the Chairman's signature.
8. Financial matters:
- a. The following payments were authorised:
    - (1). Village hall meeting December 2011 (£10.00).
    - (2). War memorial grass cutting (£10.00).

At this point the clerk explained the PAYE system which has now been made compulsory for payment of all parish clerks.

(3). Clerk's outstanding salary (£1,301.66), then ongoing quarterly payments of £347.11 commencing 6<sup>th</sup> April 2012.

(4). Clerk's outstanding PAYE contributions (£260.33), then quarterly payments of £86.78 starting 6<sup>th</sup> April 2012.

(5). Payment of clerk's outstanding expenses claim of £72.98.

b. The parish accounts to the 8<sup>th</sup> December 2011 were approved.

c. After discussion the 2012/2013 precept was set at £5,372.00. The clerk was instructed to inform SKDC.

d. There were no other related financial matters.

9. Correspondence. The correspondence received, as shown on the previously circulated list, was noted.

10. There were two matters requiring urgent discussion:

a. Cllr Gray asked the councillors if they knew of any parishioners who might benefit from the Hough on the Hill Relief in Need Charity. Any names should be passed to him for future consideration. Cllr Gray reminded the meeting that the charity gained its funds from renting out two local fields. This year the charity had been able to give out approximately £900.00. Any household with a parishioner resident over 60 years of age was eligible for consideration.

b. Cllr Newcombe requested that the Police Public Meeting report be put on as a standing agenda item for every meeting. This was agreed. He then updated the meeting from the last meeting. Opportunist crime is prevalent as are thefts of lead etc from buildings. Parishioners should be vigilant and report any sightings of suspicious strangers or vehicles in their area. Residents should be encouraged to make their residences less attractive to criminals especially over the festive season.

11. There were no presentations by other invited speakers.

12. The date and time of the next meeting was agreed as 29<sup>th</sup> March 2012 at Carlton Scroop village hall, commencing 7.30 pm.

There being no further business the meeting closed at 9.30pm.